



To maintain the special Catholic Character of the school and assist in the appointment of quality staff to any vacancy which may arise, appointment committees with expertise relevant to the vacancy will be selected to carry out the appropriate appointment procedures. Therefore, the principal must ensure that:

1. they determine the composition of the various appointment committees according to the schedule outlined below:
  - a. For all permanent teaching positions an Appointments Committee will be convened and must include at least one Proprietor's Appointee.
  - b. Appointment of a deputy principal, DRS or senior teacher will involve an appointment committee consisting of the principal, the board chair and a further trustee, one of whom must be a Proprietor'
  - c. Unless determined otherwise by the board, appointment of all other teachers, part time teachers, long term relieving teachers, and non teaching staff will be the responsibility of the principal in consultation with the board chair or delegate where deemed necessary.
2. the advertising of tagged positions (both S464 and S467), the selection criteria for tagged positions, and the resulting letters offering employment conform strictly to the requirements of the Integration Agreement, the Private Schools Conditional Integration Act and the requirements of the Proprietor.
3. the appointment process for all tagged positions must determine 'acceptability' first, before considering the applicant's overall 'suitability' for the position (acceptability is determined by the Proprietor).
4. all staff are required to uphold the school's Catholic Character.

Appointment of the Principal is the responsibility of the board which will determine the process.

Approved by Board on the 30<sup>th</sup> day of October 2019